



**St. Mary's County Board of Library Trustees
November 15, 2009 from 9 AM to 12 Noon
Charlotte Hall Library**

- Approval of October 20, 2009 minutes
- President's Report Alan Dillingham
- Treasurer's Report Joan Springer
 - \$150 contribution to MLA for Legislative Reception, February 10
- SMRLA Report

Director's Report Kathleen Reif

- Distribute: approved September minutes; YTD business levels and revenue collected; updated Key Facts; 2010 Board calendar
- FY 2009 Audit: vote to accept
- FY 2010 Budget update:
 - \$25,000 refund from CareFirst will allow us opportunity to give 3 premium holidays to all staff enrolled in health plan: discussion & vote
 - Staff composition: 34 full-time or part-time with benefits; 23 part-time w/o benefits
- The New Leonardtown Library Update: information presented by Dan Burris and Mayor Norris; County's \$25M bond approved to go to General Assembly; RFQ Amendments; communication plan
- 2011 Holidays: discuss and vote
- Lindsey Paul Rudolph Project update: MOU signed; discuss investment fund
- Updates: Library Café dishwasher; Foundation Center Grant & United Way; Staff participation in conferences; Core Technology Competencies Checklist for all staff; Library Leadership Baseball Card

New Business

- Select Nominating Committee for 2009 Board Officers

Upcoming Dates:

December 6 FOL mini-Book Sale at Leonardtown Library
December 15 BOCC Public Forum
January 23 FOL Brunch at St. Georges in Valley Lee
January 26 Advocacy Training at SMRLA
February 10 Library Day in Annapolis
March 12-14 FOL Book Sale at County Fairgrounds

Unfinished Business

- Review '09 Vanguard Account Interest and how it should be spent.

Next Meeting: December 15, 2009 at Leonardtown Library

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