



**St. Mary's County Board of Library Trustees**  
**April 20, 2010, 9AM to 12 Noon**  
**Lexington Park Library**  
**HAPPY Library Month in St. Mary's County**  
**Welcome to New Board Member Carolyn Guy!**

**Staff Report: LATI (Library Associate Training Institute) Graduates: Catherine DiCristofaro, Amanda Ellington, Sara Stephenson**  
**Retirement Recognition: Gail McFadden**

- Approval of February 16, 2010 minutes
- President's Report Alan Dillingham
- Treasurer's Report Carole Romary
- SMRLA Report Joan Springer

**Director's Report Kathleen Reif**

- Distribute: approved February minutes, YTD business statistics and budget
- BOCC Proclamation; Customer survey; Blu-ray discs now available to check out
- BOCC's FY 2011 Recommended Budget
  - Projected county & state funding
  - Public Hearing: April 27, 6:30 at Chopticon High School
  - Health Benefits Summary
- Leonardtown Library Capital Improvement Project
  - State Capital Grant Funding Update
  - A/E interview schedule
- Audit's Management Letter follow-up: MOU; Controls over Reliable Financial Reporting
- Fiscal procedures: Library's check writing capacity; credit card transactions
- Lindsey Paul Rudolph Project: matching donation presentation; funding for Summer 2010
- Lexington Park Café (management change; 2009 payment); Gallery (\$1,000 donation)
- Terri Tresp: Foundation Center's Cooperating Collection Grant; Branch Community Profile

**New Business**

- Holiday Closings for 2010
- Master Gardeners Proposal for Charlotte Hall
- Upcoming events:
  - April 21, 6:30 Budget's Public Hearing, Chopticon High School
  - May 10 Friends of Library (FOL) Annual Dinner at Café des Artistes

**Unfinished Business**

- Personnel Manual Revision

**Next Meeting: May 18, 2010 at Charlotte Hall Library**

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