



St. Mary's County Board of Library Trustees
May 18, 2010, 9AM to 12 Noon
Charlotte Hall Library

- Approval of April 20, 2010 minutes
- President's Report Alan Dillingham
- Treasurer's Report Carole Romary
 Checks for 2 Summer programs
- SMRLA Report Joan Springer

Director's Report Kathleen Reif

- Distribute: approved March minutes, YTD business statistics, June 29th Library Advocacy Day
- BOCC's FY 2011 Recommended Budget:
 Discussion and decision on staff costs: merit increase, long term disability benefit
 Projected allocations & expenditures: discussion & approval
- New Leonardtown Library Update: capital budget work sessions; A/E RFP process
- FY 10 Audit Agreement letter has been signed.
 Update on FY 09 Management Letter issues: MOU with County, Controls over Reliable
 Financial Reporting
- Timeline to introduce credit card payment customer service
- Library Café transition
- Customer Survey results
- Information Technology Plan update
- Lindsey Paul Rudolph fund: matching donation by Dr. & Mr. Glidden; position posted
- Updates: BOCC presentation re: Foundation Center partnership; Text a Librarian service;
 landscape maintenance solutions;

Unfinished Business

- Appointment to upcoming Board vacancy
- Personnel Manual Revision

New Business

- Branch Manager Mary Anne Bowman will share information about Charlotte Hall Library and lead us on a tour. IT manager Robert Palmer will demonstrate the new self check-out equipment.

Next Meeting: June 15, 2010 at Leonardtown Library

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