



**St. Mary's County Board of Library Trustees Meeting
3:00 PM Thursday, August 13, 2026
Lexington Park Library**

The public may attend the meetings but should ask ahead of time if they wish to speak. Email mblackwell@stmalib.org or call 301-304-9048 to request time on the agenda. The public may view the meeting remotely on the [Library's YouTube channel](#). If In-person attendees need ADA accommodation, please email mblackwell@stmalib.org or call 301-304-9048.

Call to Order, Establish Quorum

- I. Sharon Fitzsimmons (Chair), John Johnston (Vice Chair), Judith Gwynn (Treasurer), Bob Donaldson, Charles Stein, Dorothy Waters, Ramona Waul.

Approval of August Agenda

Approval of June 2026 minutes

Celebrations:

- I. Milestones:
 - a. Ziggy Smith: 5 years of service
 - b. Breanna Thorne: 5 years of service
 - c. Tammy Jones: 20 years of service
- II. Congratulations:
 - a. Early Start LATI:
 - i. Cyrena Cervantes
 - ii. Kristen Riddleberger
 - b. Completed Bachelor's:
 - i. Cory Somerville
 - c. Completed MLIS:
 - i. Rini Nguyen
 - ii. Denise Varela
 - iii. Rita Baldwin
- III. Hip Hip Hoorays:
 - a. July 4 Opening of Lexington Park
 - i. Zane Krissoff, Melissa Kallfelz, LaRonda Gray, Mary Beth Kocianic, Ben Clements, Liv Smith, Kayla Maston, Ariel Webster
 - b. Working the Summer Lunch and Snack Program
 - i. Irma Prosser, LaRonda Gray, Kayla Maston
 - c. Coordinating hot lunches and snacks for the Summer Snack Program
 - i. Shelby Miller
 - d. Managing the Summer Lunch and Snack Program
 - i. Denise Varela, Jill Hutchison
 - e. Integrating collections and accounting databases
 - i. Shelby Miller

Treasurer's Report:

Judith Gwynn

- I. FY26 Quarter 4 Report

SMRLA Report

John Johnston



Director's Report

- I. Informational
 - a. FY2026 Budget Review-incomplete
 - b. FY2027 Monthly Budget
 - c. FY2026 Statistics
 - d. Staff Turnover Report
 - e. Staff Demographics Report
 - f. What's Happening at the Library?
 - i. Events
 - ii. Grant updates
 - g. Charlotte Hall Renovation Update
 - i. SMRLA Facilities Plan
 - ii. Grant and Schedule
- II. Action
 - a. Penny Rounding Policy
 - b. AI Policy Additions: Local Author and Materials Selection

President's Report

Sharon Fitzsimmons

- I. Approval of Monthly Expense Ledger and Credit Card Reconciliation: 06/01/2026 – 06/30/2026
- II. Approval of Monthly Expense Ledger and Credit Card Reconciliation: 07/01/2026 – 07/31/2026

Old Trustee Business

Sharon Fitzsimmons

New Trustee Business

Sharon Fitzsimmons

- I. FY 2027 Director Goals (just a query--may be given individually)
- II. Youth Member of LBOT?

Executive Session:

- I. Public meeting closed for a discussion of personnel

Next Meeting:

Thursday, September 10, 3:00 PM, Leonardtown Library

Dates to Remember:

Chamber of Commerce Business After Hours, Lexington Park Library, September 23, 5-6:30 PM
Annual Conference for Friends, Trustees, and Library Supporters on Saturday, November 7, BCPL Owings Mills