



**St. Mary's County Board of Library Trustees Meeting
9:30 AM Friday, December 12, 2025
Lexington Park Library**

The public may attend the meetings but should ask ahead of time if they wish to speak. Email mblackwell@stmalib.org or call 301-304-9048 to request time on the agenda. The public may view the meeting remotely on the Library's YouTube channel: <https://www.youtube.com/c/StMarysCountyLibrary>. If In-person attendees need ADA accommodation, please email mblackwell@stmalib.org or call 301-304-9048.

- I. Call to Order, Establish Quorum
 - a. Sharon Fitzsimmons, Judith Gwynn (Treasurer), John Johnston (Vice Chair), Charles Stein, John Walters, Dorothy Waters.
- II. Approval of agenda John Johnston
- III. Approval of November 2025 minutes
- IV. Celebrations:
 - a. Hip Hip Hoorays:
 - i. Staff Day – Amy Ford, Conor Roberson, Liv Smith, Brittany Cornish, Amy Dickinson, Stevie Sanchez, Ziggy Smith, Belinda Lloyd
 - ii. Author Fair – Hannah Bear, Allison Guy
 - b. Anniversaries
 - i. Am Dillon, Grant & Development Coordinator – 10 years
- V. President's Report
 - a. Approval of Monthly Expense Ledger: 11/01/25-11/30/25
 - b. Credit Card Reconciliation
- VI. Treasurer's Report: Judith Gwynn
 - a. Use of Board funds (list as requested by the Trustees)
 - i. Continue intern funding
 - ii. Library wish list
- VII. SMRLA Report (see agenda item VIII.v.1)
- VIII. Director's Report Michael Blackwell
 - a. Informational
 - i. Update from Bolton: Retirement Health Care Benefits Fund Options: Tom Vicente, Kari Szabo, and Timothy Barry
 - ii. FY26 Budget
 - iii. What's Happening in Your Library? (including upcoming signature library events)
 - iv. Embrace Innovation
 - 1. Brief Customer Survey update
 - v. Community Gathering:
 - 1. Charlotte Hall Renovation Update
 - a. SMRLA Update: John Johnston and Ashley Teagle, SMRLA CEO
 - b. County RFP
 - 2. Lexington Park Makerspace Update
 - b. Action Items
 - i. Choice of option for Retirement Health Care Benefits Fund Option
 - ii. Approval of FY2027 Budget Request to the County

Administrative Offices
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IX. Old Trustee Business

John Johnston

X. New Trustee Business

John Johnston

Next Meeting:
Thursday, January 8, 3:00 PM, Lexington Park

Dates to remember:

Delegation Invite: January 8, 9 A.M. (virtual); Budget submission due to County: January 12

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