



St. Mary's County Board of Library Trustees Meeting
10:00 A.M., February 13, 2023
Lexington Park Library

The public may attend the meetings but should ask ahead of time to the Library Director if they wish to speak. The public may view the meeting remotely on the Library's YouTube channel: https://www.youtube.com/c/StMarysCountyLibrary .

- I. Call to Order, Establish Quorum
II. Approval of January 2023 minutes
III. President's Report Michael Dunn
a. Approval of Monthly Expense Ledger: 1/9/23 – 2/09/23
IV. Treasurer's Report Tressa Setlak
V. SMRLA Report
VI. Director's Report Michael Blackwell
a. Informational
o FY23 Budget Review
o Friends and Foundation Updates
o Mobile Library update—remaining costs
o Library attorney update
o OPEB Management: Asset Strategy
o Orientation manuals—updates?
o Legislative briefing—share via email?
b. Discussion
o Board Effectiveness Report
o Biannual Presentation to County and additional figures (we may have a visitor from county; this discussion may come earlier or later)
o Future OPEB management (John Walters)
c. Action items
o Budget Amendment FY23-01 Request
o Director's Goals for Calendar Year 2023—any additions?
o Fund balance distribution and OPEB Contribution
o Meeting days/times for 2023
o Policy: Promotion guidelines
o Relaxing FFCRA guidelines, effective May of 2023
d. New Trustee business Michael Dunn
e. Celebrations:
o Hip Hip Hoorays: Sandy Kleist, Rosa Nakamoto
o Work Anniversaries: Timothy Beers (5)
Next Meeting: March 20, 2023: Lexington Park Library

Dates to remember: January 15: Maryland Library Legislative Day; March 2: Southern Maryland Delegation Reception; March 21, Library budget hearing (usually begins at 1:00 pm); April 25, Budget hearing review; April 26, Budget Public Hearing @Chopticon High School 6:30PM; May 2, Budget Appeals Due

Table with 4 columns: Administrative Offices, Charlotte Hall Library, Leonardtown Library, Lexington Park Library. Each column contains contact information including address, phone, fax, and email.