St. Mary’s County Board of Library Trustees Meeting
9:30 AM Friday, July 12, 2024
Lexington Park Library

The public may attend the meetings but should ask ahead of time if they wish to speak (email mblackwell@stmalib.org or call 301-475-2151). The public may view the meeting remotely on the Library’s YouTube channel: https://www.youtube.com/c/StMarysCountyLibrary.

I. Call to Order, Establish Quorum
   a. Michael Dunn, Judith Gwynn, Tressa Setlak, John Walters, John Johnston, Dorothy Waters, Sharon Fitzsimmons

II. Approval of agenda

III. Approval of June 2024 minutes

IV. President’s Report
   a. Approval of Monthly Expense Ledger: 6/1/24-6/30/24

V. Treasurer’s Report (next in July)

VI. SMRLA Report

VII. Celebrations: Hip Hip Hoorays – Allison Guy

VIII. Director’s Report
   a. Informational
      i. FY24 Budget Review
      ii. Staff Turnover Report
      iii. Staff Demographics Report
      iv. Overlap of Statewide Library Blueprint and SMCL Strategic Plan
      v. Tactical Plan
      vi. Audit Questions
      vii. Fund balance amount
      viii. RFP updates
         1. AV Equipment
         2. Payroll System
   b. Action Items
      i. Fine-free status of Trustees
      ii. Director assessment form

IX. New Trustee Business

Next Meeting: August 9, 2024 9:30 – 12:30, Charlotte Hall (Tentative)

Dates to remember: August 1, RFP deadlines; August LBOT on the 9th?