



**St. Mary's County Board of Library Trustees Meeting  
10:00 A.M., March 20, 2023  
Lexington Park Library**

The public may attend the meetings but should ask the Library Director ahead of time to if they wish to speak (email [mblackwell@stmalib.org](mailto:mblackwell@stmalib.org) or call 301-475-2151). The public may view the meeting remotely on the Library's YouTube channel: <https://www.youtube.com/c/StMarysCountyLibrary>.

- I. Call to Order, Establish Quorum
- II. Approval of February 2023 minutes
- III. President's Report Michael Dunn
  - a. Approval of Monthly Expense Ledger: 2/10/23 – 3/15/23
- IV. Treasurer's Report Tressa Setlak
- V. SMRLA Report John Johnston
- VI. Director's Report Michael Blackwell
  - a. 11 a.m. virtual meeting with Asset Strategy: review of portfolio and suggestions
  - b. Informational
    - i. Current Budget Review
    - ii. Orientation manuals—updates to be placed online
    - iii. Legislative briefing
    - iv. Art: Gallery systems for LEON and LEXI (St. Mary's County Arts Council grants) and Front Yard Community Art Project
  - c. Action items
    - i. Fund balance distribution and OPEB Contribution
    - ii. Mobile Library Funding Meeting days/times for the rest of 2023
    - iii. Policy: Promotion guidelines
    - iv. Local Authors: policy
    - v. Meeting days/times for the rest of 2023
    - vi. Director's Goals for Calendar Year 2023—any additions?
  - d. Discussion
    - i. Board Effectiveness Report
    - ii. Future OPEB management (John Walters)
- VII. New Trustee business Michael Dunn
- VIII. Celebrations:
  - a. Hip Hip Hoorays: Karen Ogletree, Rosa Nakamoto, Jill Hutchison, Catherine DiCristifaro, Kimberlé Fields, Sara Stephenson

Next Meeting: April 17, Lexington Park Library

Dates to remember: March 21, Library budget hearing (1:30 pm); April 25, Library Week Proclamation (9:00 am) and Public Budget @ Chopticon High School (6:30 pm); May 2, Budget Appeals Due; June 27<sup>th</sup> Mobile Library Ribbon Cutting (1:00 pm)

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