



**St. Mary's County Board of Library Trustees Meeting  
9:00 A.M., November 20, 2018—Lexington Park Library**

**Longevity Awards**

Amy Ford (15), Jill Hutchison (15)

**Approval of October 2018 minutes**

**President's Report**

Approval of EALs: 10/15/18 – 11/18/18

**Treasurer's Report**

Sandi Hauenstein

**SMRLA Report**

Jim Hanley

**Director's Report:**

Michael Blackwell

- Informational
  - Foundation and FOL Updates
  - Building update: Who'll Stop the Rain and One Change Rejected; Funding
  - SimplyE update
  - Audit and OPEB Update
  - Fine-free in Calvert update
  - Initial thoughts on FY20 Budget
- Discussions
  - Planning for January Trustees Meeting
- Approval
  - Edits/Additions to Personnel, Safe & Secure, and Customer Service Manuals
    - Retired Employee benefits
    - Annual, Sick, and Personal Leave
    - Eviction for Health Reasons
    - Fees for Meeting Room Use

**Executive Session:**

- Results of Organizational Climate Survey

**Next Meeting: December 18, 9:00 a.m., Leonardtown Library**

**Dates to remember:**

- **December 7, 9:00 a.m.: Employee Health and Wellness Day**
- **December 11: St. Mary's Delegation and Commissioners Joint Meeting**

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