



**St. Mary's County Board of Library Trustees Meeting
9:30 AM Friday, November 14, 2025
Leonardtwn Library**

The public may attend the meetings but should ask ahead of time if they wish to speak. Email mblackwell@stmalib.org or call 301-304-9048 to request time on the agenda. The public may view the meeting remotely on the Library's YouTube channel: <https://www.youtube.com/c/StMarysCountyLibrary>. If In-person attendees need ADA accommodation, please mblackwell@stmalib.org or call 301-304-9048.

- I. Call to Order, Establish Quorum
 - a. Sharon Fitzsimmons, Judith Gwynn (Treasurer), John Johnston (Vice Chair), Caitlin Munzer, Charles Stein, John Walters, Dorothy Waters.
- II. Approval of agenda John Johnston
- III. Approval of October 2025 minutes
- IV. Celebrations:
 - a. Hip Hip Hoorays:
 - i. Allison Guy, Breanna Thorne, Andie Tydings – 75th Anniversary
 - ii. Conor Roberson, Rini Nguyen, Hannah Bear, Kimberlé Fields – Lexicon
 - iii. Sara Stephenson – excellent customer service
 - b. Anniversaries
 - i. Michael Blackwell, 10 years
- V. President's Report
 - a. Approval of Monthly Expense Ledger: 10/01/25-10/31/25
 - b. Credit Card Reconciliation
- VI. Treasurer's Report: 3rd Quarter 2025 Judith Gwynn
 - a. Use of Board funds as requested
 - i. Continue intern funding
 - ii. Library wish list
- VII. SMRLA Report John Johnston
- VIII. Director's Report Michael Blackwell
 - a. Informational
 - i. FY26 Budget
 - ii. What's Happening in Your Library? including signature library events (presented in alignment with strategic plan)
 - iii. Embrace Innovation
 - 1. Brief Customer Survey update—details in December
 - 2. Possible laptop distribution
 - iv. Community Gathering:
 - 1. Charlotte Hall Renovation Update
 - 2. Lexington Park Makerspace Update
 - v. Staff Day
 - 1. December 5th 9am – 1pm
 - b. Action Items
 - i. PTO policy

Administrative Offices
23630 Hayden Farm Lane
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301-475-2151
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Lexington Park Library
21677 FDR Blvd
Lexington Park, MD 20653
301-863-8188
FAX: 301-863-2550
lexi.manager@stmalib.org



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| IX. | Old Trustee Business | John Johnston |
| X. | New Trustee Business | John Johnston |
| XI. | Closed Meeting to discuss Personnel: Trustee Applications | |

Next Meeting:
December 12, 2025 Lexington Park Library
Dates to remember:
November 18, presentation to County Commissioners on laptops;
December 5, Staff Day, Lexington Park Library;
January (Dates TBD): Tri-County Board Retreat and Delegation Invites

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