St. Mary's County Board of Library Trustees Meeting
3:00 PM Thursday, November 12, 2026
Lexington Park Library

The public may attend the meetings but should ask ahead of time if they wish to speak. Email mblackwell@stmalib.org or call 301-304-9048 to request time on the agenda. The public may view the meeting remotely on the Library's YouTube channel If In-person attendees need ADA accommodation, please email mblackwell@stmalib.org or call 301-304-9048.

Call to Order, Establish Quorum

I. Sharon Fitzsimmons (Chair), John Johnston (Vice Chair), Judith Gwynn (Treasurer), Bob Donaldson, Charles Stein, Dorothy Waters, Ramona Waul.

Approval of November Agenda

Approval of September and October 2026 Minutes

Celebrations

I. Milestones:
   a. Allison Anderson: 5 years of service
   b. Sandy Kleist: 5 years of service
   c. Annie Cross: 5 years of service
   d. Allison Guy: 5 year of service
II. Congratulations:
III. Hip Hip Hoorays:
   a. Denise Varela: In recognition of your diligence in working with SMRLA to resolve erroneous material retrieval charges on customer accounts. You communicated the issue, followed through until it was resolved, and helped ensure reimbursements went smoothly. Thank you for your persistence and dedication to making things right for our customers!

Treasurer's Report (for first Qrtr of FY27): **Judith Gwynn**

SMRLA Report **John Johnston**

Director's Report **Michael Blackwell**

I. Informational
   a. FY 2027 Budget Update
   b. FY 2027 First Qrtr Statistics
   c. What's Happening at the Library
      i. Events
   d. Leonardtown Parking Lot
   e. Charlotte Hall Renovation
II. Action Items
   a. 2027 Holiday Schedule
   b. RFP for Facilities Master Study
   c. Consider changing official OPEB Policy with Bolton [optional]
   d. Annual Report for FY 2026

President's Report **Sharon Fitzsimmons**

I. Approval of Monthly Expense Ledger and Credit Card Reconciliation: 09/01/2026 – 10/31/2026

New Trustee Business **Sharon Fitzsimmons**

I. FY 2026 Audit
II. [If Time Allows] Student Board Member

Next Meeting:
Thursday, December 10, Leonardtown Library 3:00 PM

Dates to Remember:
Annual Staff Day (December 4, Lexington Park Library, 9:00 a.m.)