



St. Mary's County Board of Library Trustees Meeting  
10:00 A.M., October 17, 2022

**Chesapeake Building and Virtual:** We meet in the Commissioners' Room of Chesapeake Building. Meetings are open to the public. Residents may also listen to the meeting by calling 301-579-7236; access code: 963443#. The public may view the meeting remotely on Channel 95 and YouTube: [https://www.youtube.com/channel/UCcDK2\\_siSdnSnxDKWWtU7JQ](https://www.youtube.com/channel/UCcDK2_siSdnSnxDKWWtU7JQ).

- I. **Call to Order, Establish Quorum**
- II. **Approval of September 2022 minutes**
- III. **President's Report** Jim Hanley
  - a. Approval of EALs: 9/15/2022-10/04/2022
- IV. **Treasurer's Report** Tressa Setlak
- V. **SMRLA Report** Tom Russell
- VI. **Director's Report** Michael Blackwell
  - a. Informational
    - o Budget Overview
    - o 1<sup>st</sup> Quarter FY 23 Statistics
    - o Closed out the \$3,000 "pre-OPEB" PNC fund
    - o Audit update
    - o Mobile Library Update
    - o Meeting room technology upgrades
    - o Questions for interviewing potential trustees
    - o Change hours worked per week from 35.5 to 35, possibly for FY24
    - o Salary information
  - b. Action items
    - o Director's Evaluation Form
    - o OPEB
    - o Meetings: move to libraries, change meeting time?
  - c. Celebrations:
    - o Work Anniversaries: Tess Goldwasser (15)
    - o Hip Hip Hoorays: Timothy Beers, Jeff Powers, Jacob Parsons

**Next Meeting: November 21, 2022: Chesapeake Building (and Possibly Virtual)**

**Dates to remember: Trustee Applications due (Oct 30); interviews in November (Time TBD)**

Administrative Offices  
23630 Hayden Farm Lane  
Leonardtown, MD 20650  
301-475-2151  
FAX: 301-884-4415  
info@stmalib.org

Charlotte Hall Library  
37600 New Market Road  
Charlotte Hall, MD 20622  
301-884-2211  
FAX: 301-884-2113  
hall.manager@stmalib.org

Leonardtown Library  
23630 Hayden Farm Lane  
Leonardtown, MD 20650  
301-475-2846  
FAX: 301-884-4415  
stma.manager@stmalib.org

Lexington Park Library  
21677 FDR Blvd  
Lexington Park, MD 20653  
301-863-8188  
FAX: 301-863-2550  
lexi.manager@stmalib.org