



St. Mary's County Board of Library Trustees Meeting
3:00 PM Thursday, September 10, 2026
Leonardtown Library

The public may attend the meetings but should ask ahead of time if they wish to speak. Email mblackwell@stmalib.org or call 301-304-9048 to request time on the agenda. The public may view the meeting remotely on the [Library's YouTube channel](#). If In-person attendees need ADA accommodation, please email mblackwell@stmalib.org or call 301-304-9048.

Call to Order, Establish Quorum

- I. Sharon Fitzsimmons (Chair), John Johnston (Vice Chair), Judith Gwynn (Treasurer), Bob Donaldson, Charles Stein, Dorothy Waters, Ramona Waul.

Approval of September Agenda

Approval of August 2026 minutes

Celebrations:

- I. Milestones:
- II. Congratulations:
- III. Hip Hip Hoorays:
 - a. Kiley Haney and Hannah Bear: Restoring Outdoor Area at Charlotte Hall
 - b. Jill Hutchison and Catherine DiCristofaro: Decodable Readers

Treasurer's Report:

Judith Gwynn

- I. Not till October 2026
- II. Intern Funding Invoice

SMRLA Report

John Johnston

Director's Report

- I. Informational
 - a. Charlotte Hall Library/SMRLA Discussion
 - i. Grant request update—work together
 - ii. Task force
 - iii. Renovation Update
 - iv. Timeline
 - b. FY2027 Monthly Budget
 - c. Annual audit timeline
 - d. What's Happening at the Library?
 - i. Final Summer Snacks/Lunch at the Library numbers
 - e. Policy manuals: update process, website and Trustee access
 - f. Solar at the library
- II. Action
 - a. Annual Report (Part 1) update submitted for review
 - b. GASB report on OPEB for FY 2026 and OPEB Plan Change?
 - c. Winter holidays
- III. Policy Review
 - a. Study Room Policy update submitted for review
 - b. Meeting Room Policy update submitted for review

President's Report

Sharon Fitzsimmons

- I. Approval of Monthly Expense Ledger and Credit Card Reconciliation: 08/01/2026 – 08/31/2026

Old Trustee Business

Sharon Fitzsimmons

- I. Youth Member of LBOT?



New Trustee Business

Sharon Fitzsimmons

- I. Trustee vacancy, December 2026: Timeline

Executive Session: public meeting closed for a discussion of personnel

Next Meeting:

Thursday, October 8, Charlotte Hall, 3:00 PM

Dates to Remember:

- I. Chamber of Commerce Business After Hours, Lexington Park Library, September 24, 5-6:30 PM
- II. Opening Digital Doors: Accessibility on the Library Shelf, September 28 (Zoom, free)
- III. State of the County Luncheon: Bay District Volunteer Fire Department, October 20, 11:30 a.m. to 1 p.m.
- IV. Annual Conference for Friends, Trustees, and Library Supporters on Saturday, November 7, BCPL Owings Mills