



St. Mary's County Board of Library Trustees Meeting
10:00 A.M., December 19, 2022
Lexington Park Library

The public may attend the meetings but should ask ahead of time to the Library Director if they wish to speak. The public may view the meeting remotely on the Library's YouTube channel: <https://www.youtube.com/c/StMarysCountyLibrary> .

- I. Call to Order, Establish Quorum
 - a. Present: Jim Hanley, Michael Dunn, John Johnston, John Walters, Tressa Setlak, Janice Walthour
 - b. Absent:

- II. Approval of October 2022 minutes
 - a. Motion to accept- J Hanley
 - b. Seconded- T Setlak
 - c. Corrections-
 - i.
 - d. Approved

- III. President's Report Jim Hanley
 - a. Approval of EALs: 11/17/22 – 12/16/22
 - i. Motion to accept- J Haley
 - ii. Seconded- J Johnston
 - iii. Questions-
 - iv. Approved

- IV. Treasurer's Report Tressa Setlak
 - a. Stock Donation
 - i. Reached out to donor and connected them to Vanguard. Donation is in the works.

- V. SMRLA Report

- VI. Director's Report Michael Blackwell
 - a. Informational
 - i. FY23 Budget Review
 1. Utility costs across the Library have gone up and line items will need to be increased next year.
 2. Digital collection costs are up
 3. Questions
 - a. J Walters: Trash – is it a contract.
 - i. Yes
 - ii. Waste Management is the only service available.
 - ii. FOL Update—good news, thank you County Commissioners and Board of Elections/Building and Grounds!
 1. 3 year lease for the Armory with a 2 year extension.
 - iii. Proposed library laws: Collective Bargaining Update
 1. A few MD libraries have unionized

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2. Currently drafting a bill for rules to unionize for the state of MD.
3. Questions:
 - a. J Walters – Which union is behind it?
 - i. Unknown, will look into it.
 - b. J Johnston – are there any county laws that will contradict bill?
 - i. Maybe, but state law should supersede those laws
 - a. J Walthour – who's drafting bill?
 - i. MAPLA – MD Association of Public Library Administrators
- b. New Trustees for 2023-28
 1. Dorothy Waters
 2. Sharon Fitzsimmons
 3. Judith Gwynn

Thank you for all those willing to serve the Library

4. Questions – J Walters
 - a. Update Board manuals for new members and current members
 5. J Hanley – most new Board members at once in a long time.
- c. SMRLA Trustee for upcoming term?
 1. Beth Roth will visit with Board to discuss SMRLA
 2. Need a member of the current Library Board to attend SMRLA meetings
- ii. Action items
 - a. OPEB fund manager—Asset Strategy?
 1. Asset Strategy needs a new contract.
 2. J Waters –
 - a. Draft proposal from Edward Jones
 - b. Waiting for lawyers to determine issues surrounding Jones/Library contract
 - c. Suggests a short-term contract with Asset Strategy.
 - i. T Setlak – suggests we stay with Asset Strategy for a year.
 - ii. M Blackwell – Contract allows one month notification for change of representation.
 3. Will sign a contract with Asset Strategy and verify there is an option to end the contract as needed.
 - b. FY24 Budget Request reviewed—what shall we ask for?
 1. Presentation of budget request.
 2. Comments
 - a. Community partners should be at budget hearings
 - b. Salary study needed
 - c. Funding policy from the County
 - d. Budget is due January 13th
 - i. Dates
 - a. 2/14/23 Commissioners look at budget submission
 - b. 3/14/2023 Commissioners review budget with departments
 - c. 4/25/2023 Public hearing for discussion about budget
 - i. Chopticon High School 6:30PM
 - d. 4/26/2023 Appeals due to CSMC

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- e. 5/2/2023 Public Hearing comments close
- f. 5/9/2023 & 5/16/2023 Commissioners review budget and comments from public
- g. 5/23/2023 Commissioners approve final budget
- e. Will you support this budget proposal in January?
 - i. J Hanley – incrementally change, eliminate new positions.
 - ii. M Dunn – The Board will support this proposal and discuss ways to appeal to the Commissioners
- 3. Look ahead to public forums.
- 4. M Dunn
 - a. Wants to work with staff to update presentation.
 - b. Should push the budget forward
- c. Election of 2023 Board Officers
 - 1. President
 - a. Michael Dunn
 - 2. Vice President
 - a. John Johnston
 - 3. Treasurer
 - a. Tressa Setlak
 - 4. Motion to accept positions: J Hanley
 - 5. Seconded: J Walthour
- iii. Celebrations:
 - a. Hip Hip Hoorays: Carla Werme, Rosa Nakamoto, Breanna Thorne, Morgan Butler, Amy Dickinson, Belinda Lloyd
 - b. Thank you for 10 years of service, Janice and Jim
- VII. Closed Session: personnel

Next Meeting: January 9, 2023: Lexington Park Library

Dates to remember: FY24 Budget Submission Due January 13

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