

Library Board of Trustees (Monday, January 13, 2020)**Members present**

Carolyn Guy, James Hanley, Tressa Setlak, Sandra Hauenstein, Janice Walthour, Michael Dunn

Meeting called to order at 10:09 AM

1. CALL TO ORDER

2. PRESENTATION(S)

- Hip Hip Hooray to Phyllis Krasnokutsky for a clean FY2019 Audit
- Celebrate Lois Coryell for 50 years of employment.
- Encouraged public to sign up for "on the shelf" for new titles.

3. PRESIDENT'S REPORT

- EALS for 12/16/19 through 1/12/2020 approved as presented
- Approved as presented the December 2019 Minutes

4. TREASURER'S REPORT

- Treasurer's Report for January 2020 was presented and approved.

5. SMRLA REPORT

- Looking to replace the CEO of SMRLA, the process has started. Looking to hire an agency to headhunt for them.

6. DIRECTOR'S REPORT

- FY2020 Budget is on track at present, with 1/2 of the fiscal year past. Lexington Park utilities are running a little high. We have requested an increase in FY2021 for this area.
- QUARTERLY STATISTICS- working on getting our circulation numbers up. Continue to see growth in the digital format.
- Making progress on getting library cards to all students in SMCPSS. They are concerned about security and they are working with SMRLA on the importation of the records. This would add 18,000 fine free kids cards. We anticipate an increase in use of our digital services. Parents are able to opt out for their child. We will work with the schools on notification to families on the services offered by this card.
- We have been asked to present to the BOCC on February 4, 2020 no exact time yet. They have asked for an update on last Fiscal Year and upcoming year plans. We need to help them understand the support that SMRLA provides to the libraries from a Financial standpoint.
- Presented a preview of the 2019 Annual Report
- Strategic Plan Draft was presented and reviewed.
- Voted to approve the corrected/clarification on using Paid Time Office for part time employees without benefits.

7. DATES TO REMEMBER

- Reviewed dates of interest to the Library Board

8. NEXT MEETING

- Reminded the Board of when the next meeting is.

9. ADJOURN