Chesapeake Building and Virtual: We meet in the Commissioners’ Room of Chesapeake Building. Residents may however listen to the meeting by calling 301-579-7236; access code: 963443#. The public is strongly encouraged to view the meeting remotely on Channel 95 and YouTube: https://www.youtube.com/channel/UCcDK2_siSdnSnxDKVVtU7JQ.

Meeting called to order

I. Establishing a Quorum
   a. Roll Call:
      i. Members present: Janice Walthour, Jim Hanley, Michael Dunn, Tresa Setlak, John Walters
      ii. Absent: Sandi Hauenstein, Carolyn Guy

II. Approval of June 2021 minutes
   a. Motion to accept minutes from previous meeting
   b. Motion accepted and passed
   c. Corrections:
      i. John Walters-add last name
      ii. Misspelled “weekend”
      iii. 1 year not “years”

III. President’s Report - Jim Hanley
   a. Approval of EALs: 6/18/21 - 7/9/21
      i. Questions
         1. Penworthy – what company is this is it new?
            a. Not new-regular company that we purchase books and materials from
         2. $20,000 bill to SMRLA
            a. Used remaining FY21 funds to purchase digital content
      ii. Motion to approve/second
      iii. Passed

IV. Treasurer’s Report
   a. Will be presented quarterly
      i. Next presentation in September 2021

V. SMRLA Report
   a. No SMRLA meeting last month
      i. Previous discussion on change of SMRLA board
         1. Would require a legislative change
         2. Item removed from board meeting agenda
         3. Therefore, change will not take place

VI. Director’s Report
   a. Celebrations
      i. Hip Hip Hooray – Zoey Downs
ii. 10 Year Anniversary – Jeff Powers

b. Informational

i. Statistics review FY21
   1. Difficult to compare statistics of FY21 to any other year due to COVID
   2. Digital content use up 23%
   3. Areas of online content and online programming went up

ii. Budget Review FY21 & FY22

iii. ARPA Grants Update
   1. Improvements at Lexi and Hal were not approved
      a. Considered a capitol grant and denied
   2. $50,000 for continuing the ebook program – renamed “Palace”
   3. Mobile Library - $250,000
      a. Requested $370,000
   4. Will need to raise additional funding
   5. Will need additional FTE’s from the County to make it sustainable

iv. Foundation will have fundraiser In the fall – will promote the Mobile Library

v. Maryland legislation update: what is “reasonable”

vi. Staff Demographics, FY21
   1. Reflective of county demographics
   2. Board requests promote diversity in hiring

vii. Staff Turnover, FY21
   1. Exempt turnover at 47% due to long term employees retiring during COVID
   2. 3 employees would have liked to retained but couldn’t provide full time employment

viii. Significant events of FY21
   1. Work with Health department to help with COVID appointments
   2. 3D printing COVID mask ear savers and headbands
   3. Successful online Author talks

c. Action Items

i. Change in language relating to volunteers
   1. Change wording to “Age required to be 14 years or older.” “Limited volunteer opportunities exist (available) for both adults and teens”
   2. Added duties
   3. Motion to pass new wording, passed with 1 “Nay” vote

ii. Changes in Internet Safety Policy
   1. Motion to pass new wording, passed.

iii. Holiday closures confirmed
   1. Motion to approve holiday schedule, seconded, passed.

d. Dates to remember:

   i. Next Meeting: August 16, 2021: Chesapeake Building and Virtual/Telephone
   ii. October 6 – 9: CORE Conference in Baltimore