

**BOARD OF LIBRARY TRUSTEES
ST. MARY'S COUNTY LIBRARY**

Meeting Minutes

Date of Meeting: March 15, 2016

Carolyn Guy, President, at 9:00 AM, called to order the meeting of the St. Mary's County Board of Library Trustees at the Leonardtown Library.

Members present: Carolyn Guy, President; Jim Hanley, Vice President; Lynn Newkirk, Treasurer; Beth Roth; Janice Walthour; Carole Romary;

Members excused: Joan Springer

Staff present: Michael Blackwell, Director; Mary Anne Bowman, Deputy Director; Phyllis Krasnokutsky, Administrative Assistant; Mary Lee Russell, Leonardtown Branch Manager; Eric Variz, Leonardtown Assistant Branch Manager; Amy Ford, Lexington Park Branch Manager; Alesha Verdict, Charlotte Hall Acting Branch Manager; Anne Alvey, Leonardtown Assistant Branch Manager; Robert Palmer, Computer Services Technician

Guests: Antonio Rebelo and Melanie Hennigan of Grimm and Parker Architects; George Erichsen, Department of Public Works

Hip Hip Hooray presented Eric Variz for his work on creating collaborative summer programming.

Antonio Rebelo and Melanie Hennigan provided an overview of three (3) concept plans for the new Leonardtown Library.

Vote to support Concept #3 as presented by Grimm and Parker.

Voted to approve the February 16, 2016 meeting minutes as presented.

President's Report

Voted to approve the Expenditures Approval List (EALs): 2/12/16 through 3/11/16.

Treasurer's Report

- Distributed March 2016 Treasurer Reports (*Attached*).

Southern Maryland Library Association (SMRLA) Report - Jim Hanley

- No meeting in March and February meeting held late. Jim Hanley has been elected to the SMRLA Board as Vice President.

Director's Report by Michael Blackwell

- Distributed: approved January 2016 minutes; FY2016 March business and statistic reports. (*Attached*)
- A discussion about recent problems and staff dissatisfaction with ADP and our payroll. The Board requested that we contact our attorney to see if the contract supports our request for reimbursement of additional accounting fees and staff costs to file amended state tax returns.

Vote to approve the Library to put out an RFP for a possible new HRIS vendor.

Adjourned at 12:00 PM

Next Meeting: April 19, 2016 at Leonardtown Library.