

**BOARD OF LIBRARY TRUSTEES  
ST. MARY'S COUNTY LIBRARY**

Meeting Minutes

**Date of Meeting:** March 21, 2017

Carolyn Guy, President, at 9:00 AM, called to order the meeting of the St. Mary's County Board of Library Trustees at the Leonardtown Library.

Members present: Carolyn Guy, President; Jim Hanley, Vice President; Lynn Newkirk, Treasurer; Beth Roth; Janice Walthour; Sandi Hausteina and Carole Romary;

Members excused:

Staff present: Michael Blackwell, Director; Mary Anne Bowman, Deputy Director; Phyllis Krasnokutsky, Administrative Assistant; Mary Lee Russell, Leonardtown Branch Manager; Amy Ford, Lexington Park Branch Manager; Sara Stephenson, Virtual Services Coordinator; Laura Boonchaisri, Publicity and Outreach Coordinator; Jill Hutchison, Youth Services Coordinator; Daniel Quispehuaman, Lexington Park Security Associate; and Eric Variz, Leonardtown Assistant Branch Manager

Guests: Joshua Brewster, Library Legal Counsel

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**Hip Hip Hoorays** were presented to Daniel Quispehuaman for outstanding security work.

**Seven** members of the public: Georgia Kijesky, Anna Kephart, Julia Nichols, Samantha McGuire, Jayne Walsh, Rachel Black and Griffin Ball all expressed their opinion to the Library Board on the recent Sexual Educational Programming.

**Voted to** approve the February 21, 2017 meeting minutes.

**President's Report**

**Voted to approve** the Expenditures Approval List (EALs): 2/19/17 through 3/19/17.

**Treasurer's Report**

- Distributed the March 2017 Treasurer's Report (*attached*)

**SMRLA Report**

- No meeting due to weather.

**Director's Report by Michael Blackwell**

- Distributed: approved January 2017 minutes; FY2017 March business and statistic reports. (*Attached*)
- Sara Stephenson explained that SMRLA had dropped the EBSCO Lit Crit database due to cost and limited use. However there will be a new Lit Crit database from Gale that will be available to St. Mary's County residents only.
- Mary Anne Bowman discussed how the Dynard Elementary School Principal had requested books from the Library for the kids on the bus.

- Jill Hutchison and Amy Ford explained about a joint partnership with the School Board and the Library to provide boxed lunches to kids during the summer.
- Murphy & Murphy, CPA have been a the State to be our auditors for FY2017.
- Mary Lee Russell and Michael Blackwell provided the Board with an update on the recent Foundation Meeting. They are planning various fundraisers with all funds going to the new Leonardtown Library Building.
- Leonardtown Library Update: Waiting on a letter from the Commissioners of St. Mary's County (CSMC) about a clean bond bill being submitted to the State Legislature; meet with the County and the Architects and the design is moving forward. Mary Lee Russell requested a "Coming Soon" sign to be posted at the new location.
- Michael Blackwell provided an update on the statewide eBook App Grant.
- Laura Boonchaisri and Sara Stephenson provided information on a SMRLA grant to help the three counties update their websites to make them more ADA compliant and mobile device responsive, as well as modernizing our library logo.
- An update on the FY2018 Budget Hearing held by the CSMC was provided.

**Voted to** approve that Part Time Staff be granted the same Administrative Leave as Full Time staff for forced library closures.

- The NAACP has made a donation to the Library for Children's Programming.

The Board went into Executive Session at 11:10 AM

Adjourned at 12.15PM

**Next Meeting:           April 18, 2017 at the Lexington Park Library**

**March 21, 2017 Executive Session Minutes**

Financial

- Old Line Bank has approached the Library to try to obtain our business. After much discussion the Board requested the Library Director contact our existing bank to see if they will match the costs presented by Old Line Bank.

Personnel

- Many staff are being harassed as a result of the recent issue with the Sexual Education program. In addition it has been brought to the Library Director's attention that one of our State Legislators has decided to go after the Library and try to stop the new library from being built.
- Jim Hanley was tasked with creating the text for a press release on the Board's position as a result of public opinions expressed today on sexual education programming.