

**Board of Library Trustees (Monday, November 18, 2019)**

Generated by Phyllis Krasnokutsky on Monday, November 18, 2019

**Members present**

Carolyn Guy, Carolyn Roth, Sandra Hauenstein, Janice Walthour, Michael Dunn

**Meeting called to order at 9:54 AM**

## Opening

## Celebrations

- Presentation for retirement of Rosemary Wallace after 20 years. Her celebration will be 11/27/19 from 2 to 4.
- Hip Hip Hooray's for Jeff Powers & Tammy Jones who walked with the Library van during the Veteran's Day Parade.
- Reported various staff achievements.

## Upcoming Programs and New Titles

- Jill Hutchison provided an overview of story time programming changes due to overcrowding issues effective mid-January 2020; making changes and updates to other programming more formal planning, etc. with an increase of 1/3 in total programs by Fall 2020.
- Eric Variz had a PowerPoint presentation of the LexiCon program

## Approval of Minutes

Minutes: October 2019 Minutes

- Voted to accept October Minutes as presented.

## President's Report

- Approved the EALS as presented.

## Treasurer's Report

- Presented the November 2019 Treasurer's report.
- Approved the November 2019 Treasurer's report.
- Presented a memo outlining how the Vanguard Funds will be spent in 2020.

## SMRLA Report

- Beth Roth reported that minute revolved around the FY2019 Audit for SMRLA.
- Also presented some information of the Strategic Plan. The Board was not impressed with what was presented. Requested that the consultants come and speak with the SMRLA board for more detail.

## Director's Report

## Informational

- Distributed new printout of Laws Relating to Maryland Libraries.
- FY2020 Budget YTD reviewed.
- Audit for FY2019 is not yet complete as we are working with a new auditing firm. Hope to have it for board review in December.
- Strategic Planning - Michael has created a draft of the Plan. Hope to have final approval at the December 2019 meeting. A request was made that the consultant come and make a presentation to the board. Michael will send out a draft of the draft to the Board members for feedback. Board is not happy with the way the consultants are conducting the process.

## Action Items

- Approved changes to the Library Driving forms.
- Approved the ability to move forward on placing sharps containers in library public restrooms

## Executive Session

- Postponed until next meeting

Meeting ended with a tour of the new Leonardtown Library.

## Dates to Remember

- December 6, 2019 - Employee Day

- January 10, 2020 - FY2021 Budget Submission (approximate)

Next Meeting

- Location: 41770 Baldrige St., Leonardtown, MD
- Date: December 16, 2019
- Time: 10:00 am - 1:00 pm
- Library Board of Trustees