

**BOARD OF LIBRARY TRUSTEES
ST. MARY'S COUNTY LIBRARY**

Meeting Minutes

Date of Meeting: October 20, 2015

Joan Springer, President, at 9:00 AM, called to order the meeting of the St. Mary's County Board of Library Trustees at the Leonardtown Library.

Members present: Joan Springer, President; Lynn Newkirk, Treasurer; Alan Dillingham; Jim Hanley; Janice Walthour; Carole Romary;

Members excused: Carolyn Guy, Vice-President

Staff present: Mary Anne Bowman, Acting Director; Phyllis Krasnokutsky, Administrative Assistant; Catherine DiCristofaro, Charlotte Hall Branch Manager; and Tess Goldwasser, Charlotte Hall Youth Services Librarian.

Guests: Lisa Brown and Monica Kempson of Murphy & Murphy, CPA

Staff Presentation by Tess Goldwasser on the award of the ALSC Curiosity Creates Grant.

Presentation by Lisa Brown and Monica Kempson of the FY2015 Audit.

Voted to approve the September 15, 2015 meeting minutes as presented.

President's Report

- Discussion about holding a small Welcome Reception for the new director, Michael Blackwell, on Friday, November 20, 2015.

Voted to spend no more than \$500.00 on the new director's Welcome Reception.

Voted to approve the Expenditures Approval List (EALs): 9/9/15 to 9/30/15; and 10/1/15 to 10/18/15

Treasurer's Report

- Distributed both September 2015 and October 2015 Treasurer Reports (*Attached*).

Southern Maryland Library Association (SMRLA) Report Carolyn Guy and Jim Hanley

- Discussion about the shared space allocations for the Charlotte Hall Library building.

Voted to accept the shared space allocations of 55% for St. Mary's County Library and 45% for SMRLA.

Acting Director's Report by Mary Anne Bowman

- Distributed: approved August 2015 minutes; FY2016 September business and budget reports. (*Attached*)
- Distributed FY2016 Year to Date Budget Statement.
- Distributed current statistics on HOOPLA. (*Attached*).
- Security Discussion & COPs Unit partnership: Distributed a draft MOU for this partnership. Board members will convey changes and vote via email on the final MOU.

APPROVED NOVEMBER 17, 2015

- Board membership: So far only two (2) applications have been received to fill Alan Dillingham's position on the Library Board. Interviews will be conducted after the November 2015 meeting.
- An update on the six (6) proposals submitted for the new Leonardtown Library. Interviews will be conducted on November 6, 2015. The Board requested that George Erichsen be invited to the November Board Meeting to provide an update.

Dates to Remember

- Reviewed various upcoming dates.

Catherine DiCristofaro took the board on a tour of the Charlotte Hall Library.

Next Meeting: November 17, 2015 at Lexington Park Library.