

## Library Board of Trustees (Monday, September 16, 2019)

### Members present

Carolyn Guy, James Hanley, Tressa Setlak, Carolyn Roth, Sandra Hauenstein, Janice Walthour, Michael Dunn

### 1. CALL TO ORDER

- Meeting called to order at 10:00 AM

### 2. PRESENTATION(S)

- Presented Desk Nameplate to Erica Bruder on completion of her MLIS Degree.
- Presented Amy Ford a Hip Hip Hooray Certificate for her efforts in the Summer Lunch at the Library Program.
- Emma Rawlinson and Catherine DiCristofaro provided a period skit about the Library's Downton Abbey Movie Premiere Event to be held Wednesday, 9/18/19 at the Lexington Park Library. Program starts at 6:00 PM.
- Michael Blackwell provided several staff recommendations on various materials and upcoming programs.

### 3. PRESIDENT'S REPORT

- Unanimous approval of the July 2019 Board minutes with minor typo changes.
- Unanimous approval of the Expenditure Approval List as presented.

### 4. TREASURER'S REPORT

- Unanimous approval of the August 2019 Treasurers Report as presented.
- Unanimous approval of the September 2019 Treasurers Report as presented.

### 5. SMRLA REPORT

- Jim Hanley explained that there was no SMRLA meeting held in September so all of his information was from the August 2019 meeting.
- Advised that Charlotte Hall staff may hear some construction noise as there are space changes being made at the SMRLA offices.
- SMRLA is looking to fill 3 open positions that currently have.
- Michael Blackwell provided information on the new Meeting Room/Events software - Communico. It is expected to be easier for the public to use and our meeting room rate of \$25 per hour will be pro-rated based on the actual use requested.
- SMRLA has also provided the library with \$10,000.00 to be used for staff obtaining their MLIS degree and have bumped up the amount they are paying towards digital content for all three libraries.

### 6. DIRECTOR'S REPORT

#### **Information:**

- New Leonardtown Library: Contractors are working on putting up the dry wall for the Library section and have almost finished the dry wall in the Senior Center section.
- Strategic Plan: The Strategic Plan is looking at four areas: Services, Organizational Culture, Facilities, and Community Outreach/Partnerships. A draft should be available by the end of October 2019 for the board to review with the final report delivered by December 2019.
- 2020 Holidays: Voted to approve the 2020 Listing of Holidays as presented with the addition of making July 3, 2019 a Floating holiday for benefited staff.
- COMAR: With the State Library being removed from under the Department of Education, the board was provided with the new COMAR sections that cover libraries. There has not been any change to the language regarding libraries in COMAR.
- SMCL Library Foundation: The Foundation update was a late addition to the agenda. The current Foundation President has had to resign to a family issue and Michael Dunn has taken on a lot of that responsibility.
- Faith Leaders Meeting: Three Board Members, Beth Roth, Carolyn Guy and Jim Hanley, along with Michael Blackwell reached out to Reverend Crabtree and other members of the faith community regarding the Jun 23, 2019 Drag Queen Story Time. They also reached out to PFLAG and SMASH. The discussion was good and it was recommended that the two groups would benefit from contacting the Community Mediation Center.
- Digital Content: There has been many changes to Library's access to digital content over the past year. Five major publishers have drastically changed the way libraries can obtain content; from titles not being available for a set period of time when it is released to limiting the number of circulations of a title and how long a library can own a title before they need buy it again. This greatly reduces the options for libraries to obtain content and increases the cost. There was an excellent article in Slate.com about this issue and people are urged to sign a petition about this issue at [ebooksforall.org](http://ebooksforall.org).
- 2020 Census: The Census information was a late item to the agenda. The Federal Government is pushing for the public to complete their census online. They are making Libraries the focus to do that for many people. We are working with the State Library on this and will help people find the website or use the computer but not complete the census for them.

#### **Procedural:**

- Policy Changes: After much discussion a unanimous vote was taken. Voted that the Materials and Program Selection Policies will be revised & reviewed; then presented to the Board at a later date.

***Discussion:***

- Library Future: Beth Roth started a discussion with other board members to start thinking about where they want the library to in the future and to see if any of them are in the upcoming Strategic Plan or should be added to it.

**7. DATES TO REMEMBER**

- Micheal Blackwell reminded Board members of upcoming important dates.

**8. NEXT MEETING**

- Next meeting will be held on October 21, 2019 at the Chesapeake Building.

**9. ADJOURN**

- Meeting Adjourned at 11:33 AM