| Charlotte Hall Library  
| Meeting Room  
| • Capacity: 100 persons, or 83 chairs & 14 tables  
| • WiFi  
| • DVD/VCR/TV  
| • LCD Projector  
| • Laptop (see staff member upon arrival)  
| • Podium  
| • White Board |
| Leonardtown Library  
| Meeting Rooms 1 & 2  
| Two smaller rooms or combined into one large room  
| • Capacity: Room 1-104, Room 2-119, Combined-223. 12 tables and 60 chairs per room.  
| • WiFi  
| • Ceiling mounted HD projection system  
| • Meeting Room 2 has a 60" wall mounted TV  
| • VGA and HDMI connections for laptops/devices  
| • Laptop (see staff member upon arrival)  
| • 1 headset mic per room  
| • Podium  
| • Kitchen access from both rooms (no storage) |
| Lexington Park Library  
| Meeting Rooms A & B  
| Two smaller rooms or combined into one large room  
| • Capacity: One room–68 chairs & 10 tables (113 persons- no tables) Both rooms combined-136 chairs and 20 tables (226 persons- no tables)  
| • WiFi  
| • Simultaneous video display in both rooms when combined  
| • HD projection system  
| • Podiums with Integrated AV control for self-service of sound and projector. Blu-ray/DVD player  
| • Laptop (see staff member upon arrival)  
| • Microphones: stationary, handheld, and lavalier  
| • VGA and HDMI connections for laptops/devices  
| • Kitchenette pass through to Room B |
| Lexington Park Library  
| Longfellow Room  
| • Capacity: One conference table with 12 chairs  
| • WiFi  
| • Projection system  
| • Laptop (see staff member upon arrival)  
| • Audio |

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